<u>Resizing Photos with Corel Photo Paint 12</u>

Before you resize, do all your editing and cropping if necessary. When your image is to your satisfaction you may resize. **<u>Resizing will change your original</u>**, make a copy of your original with the editing applied If you want to keep the original, make a copy with a different name before editing and then work with this file.

With your image open:
To resize, select the ***IMAGE*** tab, on the fly down menu select ***RESAMPLE***, a box will appear on the screen, then

1. Under Image Size, on the right side, Select the method of size using the drop down menu, select **PIXELS** if not already at default. The image size should now be in shown in pixels
2. Near the bottom of the box, the image file size will be displayed. Be sure the **MAINTAIN ASPECT RATIO** and the **ANTI-ALIAS** boxes are checked and the ***maintain original size box is not checked***
3. Return to Under Image Size and type in a new pixel value in the width or height box. With the maintain Aspect-Ratio box checked only one value needs to be inserted. The other side of the image will be changed automatically.
4. Check the **NEW** image file size at the bottom of the box to insure it is **at or below 500k**, If not adjust the Resolution by typing in a value or using the up/down arrows. This only needs to be done on either the width or height box, the other will change automatically.
5. Click **OK** to make the changes to the image

NOTE: If the resized image is saved with the same file name as you were using, the image will be changed and not recoverable Be sure to save the resized image to another file name.