

# Minutes – MVPC Board Meeting: September 10, 2024

Tuesday, 9/10/2024 7:01 pm

Location: Zoom Meeting

## Board Members 2023-2024

President	<i>Vacant (Brian Bauman September volunteer)</i>
Vice President	Rob Hubbard
Secretary	Brian Bauman
Treasurer	Debra Sunderman
Salon Committee	Daniel Vande Vusse, Al Kiecker, Kevin Corrigan
Programs	Rick Graves
Publicity	Phil Davies, Joy Kamano
Exhibits	Lorrie Dahlman, Carrie Rebischke
Website	Joe Santos, Gene Weigel
Facilities	<i>Vacant</i>
Activities	Don Tredinnick
Photographer's Playground	Don Tredinnick
TCACCC Representative	Craig Peterson
Eagan Rep	Ken Cheung
PSA Rep	Bev Kiecker
N4C Digital Rep	Terri Greenberg
N4C Judging Team	Rob Hubbard
Historian	Becky Bergmann
Past President	Rick Graves

Highlighted names indicate attendance.

## Members in attendance

### Officer & Committee Chair Reports

#### President – vacant

- Vacancies: President, Facilities
- Board has decided to fill President role with volunteers from the board

Event	Volunteer Fulfilling President Role
September – General Meeting	Rick Graves
September – Board Meeting	Brian Bauman
October – General Meeting 10/3	Rick to into Presenter
October – Board Meeting 10/8	Phil Davies
November – General Meeting	tbd
November – Board Meeting 11/12	Terri Greenberg
December – General Meeting	tbd
December – Board Meeting	tbd
January – General Meeting	tbd
January – Board Meeting	tbd
February – General Meeting	tbd
February – Board Meeting	tbd
Marcy – General Meeting	tbd
March – Board Meeting	tbd
April – General Meeting	tbd
April – Board Meeting	tbd
May – General Meeting	tbd
May – Board Meeting	tbd
June – Board Meeting	tbd
August – Board Meeting	tbd

- Question: Who should be on the club's 'info@' email address? Secretary, Treasurer, Publicity, President (when role is filled). Answer: We will continue with participants with this group as-is. Anyone who responds to an inquiry should make sure to cc the group to keep people informed.

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**Vice President – Rob Hubbard**

- No report
- Rick Graves to check with Joe Santos to make sure that Rob Hubbard is on MVPC Board email list.
- N4C Judging – October November & February

**Secretary – Brian Bauman**

- Approve August Board Meeting minutes
  - Rick Graves motioned to approve the August meeting minutes with Deb Sunderman seconding the motion. Motion to approve the August Board Meeting minutes passed unanimously.
- All Thank-you’s for the 2023-20024 club year have been sent out
- Need address for September Program Presenter (Deanne Probst) to send out a Thank-you and \$25 gift card.
  - More than one presenter (Deanne Probst, Phil Zumsteg, Jason Bourdreau-Landis) participated in the Program, but only Deanne Probst was in-person. Deanne Probst will be sent both a Thank-you and Gift Card while the others will be sent a Thank-you.
  - Rick Graves is in process of getting mailing addresses.

**Treasurer – Debra Sunderman**

- August 31<sup>st</sup> Treasurer report
- 17 Individual, 4 Family memberships
  - Additional memberships have been coming in for September

<b>Primary Savings</b>	
Beginning balance	\$5.19
Deposit (interest)	\$0.00
<b>Total</b>	<b>\$5.19</b>

<b>Savings -Money Market</b>	<b>.70%</b>	<b>0.80%</b>
Beginning balance	\$6,865.59	
Deposit (interest)	\$4.66	
subtotal	<b>\$6,870.25</b>	
	<b>\$6,870.25</b>	

<b>Checking</b>				
Beginning balance				\$203.82
<b>Deposits</b>				\$265.84
	<b>Sub total</b>			<b>\$469.66</b>
<b>Expenses</b>				\$267.32
	<b>Checking total</b>			<b>\$202.34</b>

Checking

**Total Funds**      **\$7,077.78**

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		<b>MVPC</b>
<b>Deposits</b>		
Memberships Paypal 5 ind. 1 family		<b>\$220.97</b>
1 family membership		<b>\$44.87</b>

<b>Expenses</b>		
B.Bauman gift cards/stamps		<b>\$123.32</b>
N4C membership		<b>\$144.00</b>

### Salons – Daniel Vande Vusse, Al Kiecker, Kevin Corrigan

- September Salon date has changed to Tuesday September 17<sup>th</sup> due to a scheduling conflict.
- Status of arranging for judges for salons. Since the usual date for the salon meeting in November fell upon Thanksgiving, the judge recommended that this be held the Thursday of the previous week.

Assignment	Salon Date	Due Date	Topic	Media	Judge Arranged?
Al	9/17/2024	9/5/2024	Enjoying Life	Digital	Yes – Don Tredinnick
Kevin & Al	10/24/2024	10/3/2024	Vintage	Print	Yes
Kevin	11/21/2024	11/7/2024	Action/Motion/Speed	Digital	Yes
Daniel	1/23/2025	1/2/2025	By the Water	Print	Yes
Kevin	2/27/2025	2/6/2025	Urban Nature	Digital	Yes
Al	3/27/2025	3/6/2025	Tree (nature rules)	Print	NO
Daniel	4/27/2025	4/3/2025	Event (photojournalism rules)	Digital	NO
Al	5/22/2025	5/1/2025	Landscape	Print	Yes
	TBD	5/1/2025	Year End	Both	NO

Salon	Topic	Media	# of Entries	# of Members	Notes
September	Enjoying Life	Digital	61	16	
October	Vintage				
November	Action/Motion/Speed				
January	By the Water				
February	Urban Nature				
March	Tree				
April	Event				
May	Landscape				

- Changes required to Gator have been identified:
  - No changes are required for preparation of images for the judge.
  - References to “Award” will be replaced with “Acceptance”
  - Regarding the web report, the tab that showed the accumulation of points will be removed.
  - New year end reports used by the salon committee to determine recognitions are needed. Since these are not needed for several months, they are a low priority work item.

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## Program Chair – Rick Graves

Date	Presenter	Title/Subject	Remote/In-person	Comment	Fee?
9/5/2024	Deanne Probst	Adapting Vintage Lenses	In Person		No
10/3/2024	Tennessee Rick Elliot	Portraits	Remote		No
11/7/2024	Don Tredinnick	Iceland	In Person		No
12/5/2024	Members	Slideshows	In Person		No
1/2/2025	David duChemin	The Heart of the Photograph	Pre-recorded Video	90 minutes	No
2/6/2025	Kevin Corrigan	Bird Photography	In Person		No
3/6/2025	Bill Cooper	Renewing and Deepening our Love of Photography	In Person		Yes?
4/3/2025	John Gregor	Photography Education – Navajo Nation	Tentative In Person		Probably
5/1/2025	Terry Butler	Black and White	In Person		No
6/5/2025	Salon Committee	Year End Awards	In Person	Date will likely change	No

- Rick is in process of updating the TCACCC Programs list for the council

## Activities / Photographers Playground – Don Tredinnick

- Date change: Minnesota Sculpture Garden After Dark has been changed to Nov. 19 and Small Town Christmas has been changed to Dec. 17.
- All other dates are set on the website.
- Will be checking with Julie Ackerman to see if she has plans for activities.
- Rick will aid with planning any activities that require meeting rooms.

## Publicity – Phil Davies, Joy Kamano

- Gearing up for the new season, will be sending out program announcements for later this month.
- Will be printing out club brochures – looking for a printer that will give us a good deal.
- Announcements were put out for September program.

## Exhibits - Lorrie Dahlman and Carrie Rebeschke

- Planning to exhibit at the Lakeville City Hall & Lakeville Area Art Center for December to February. Plan to reach out to members who submit to Print salons and will also send out requests to club members for their photos. We are looking to get about 20 pieces to exhibit.
- Notice was sent out regarding Eagan display update.

## Website – Joe Santos

- Email Lists (A reminder)
  - The table below lists all the emails that are currently set up in Googlegroups and GoDaddy and how they function and where to manage the personal emails that are listed. The Webmaster builds and maintains all the lists

mvpcboard@googlegroups.com	All board members	Manage in Googlegroups
mvpcinfo@googlegroups.com	President, Secretary, Treasurer and Publicity	Manage in Googlegroups
mvphotoclub@googlegroups.com	All current members	Manage in Googlegroups
To be built, when needed	Inactive Members	Manage in Googlegroups
mvpcsalon@googlegroups.com	Personal emails of salon group	Manage in Googlegroups
n4c-entries-to-mvpc@googlegroups.com	Personal emails of N4C Judging Team	Manage in Googlegroups

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To be built	Personal emails of PSA Reps	Manage in Googlegroups
mvpc-psa-team@googlegroups.com	Personal emails of PSA Team	Manage in Googlegroups
mvpc-zoom@googlegroups.com	Personal emails of Zoom Hosts	Manage in Googlegroups
webmaster@minnesotavalleyphotoclub.org	Personal email of Webmaster	Manage in GoDaddy

- Club Calendar
  - Reminder: All Committee Chairs need to supply timely information for the club calendar, as needed.
- Provide any activity pictures via upload app to be posted on site – this will help keep things fresh.
- Bev Kiecker will be meeting with Joe Santos on Sept 11<sup>th</sup> regarding comments from PSA Judges for improvements to the website.
  - Discussion on Two calendars – Google calendar (Activities) & Main Page has dates. Disconnect between the two – can we get rid of Google calendar (not maintained)? Dates on main page are manually maintained and can be difficult to manage.
  - Feedback from the Board is that the Google calendar is nicer to view but wants to have accurate information.
  - Reminder to everyone that they need to communicate to web master any date changes to make sure that site stays accurate.

### Facilities – vacant

- ISD 191 Note (keep this note until we use the credit)
  - Contact at ISD 191 for facilities use is Kyle Hinrichsen at 952 707-4123
    - We have \$210 - \$140 = \$70 credit remaining toward use of facilities.
    - The cost of rooms varies between \$25 and \$35 per hour.
      - Larger rooms are \$35.
      - Classroom style rooms range from \$20 to \$30 per hour.
      - Room requests require 14 days' notice!
      - Certificate Liability of Insurance Requirement
        - the insurance requirement applies only to groups above 75 participants and anyone who requests use of the gymnasium.
      - They no longer offer food service onsite, so it is permissible to bring in outside food.
      - No alcohol policy on all School properties
- Club Equipment
  - Al Kiecker has in his possession the digital projector
  - Club will be retaining our sound system and keep for backup – currently in Al Kiecker's possession.
- Terri Greenberg also has club equipment. Becky Bergmann will take possession of them to include with the paper products that she has.
- Becky Bergman has the club slide projector.

### TCACCC Rep – Craig Peterson

- No meetings until September.

### Eagan Rep – Ken Cheung

- Upcoming events are noted in emails to club members
- Have been asked to move December Potluck meeting to a different room due to conflict with the training room. The room is slightly smaller with no sink but has projector and screen. There is an elevator as well as the upper parking lot for access.
- Agreement with Eagan has been signed and sent to Board and to webmaster to be saved to website.

### PSA Rep – Bev Kiecker

- Round 1 entries due EOD November 1<sup>st</sup>

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## **N4C Digital – Terri Greenberg**

- Change in schedule for role as the judging club
  - October, November, and February
- There are two open Board positions at N4C and they are looking for people interested in stepping into those roles.
- September entries have been submitted.
- Request feedback from the group on the quantity of communications regarding competitions
  - Is there an opt in feature for reminders rather than email. going to all?
  - Consensus is that the number of emails is fine

## **N4C Judging Team – Rob Hubbard**

- Craig is available as a backup and for questions

## **Historian – Becky Bergmann**

- First time in history of club since it formed in 1985 that there is no Club President.

## **Past President – Rick Graves**

- Facilitated the September General meeting and will attend Camera Council meeting on Thursday.

## **Action Items**

## **Old Business**

## **New Business**

- Who will conduct future meetings? Board decision necessary
  - Effective September 1, 2024, we have no president.
  - Subsequent membership meetings and board meetings will need someone to be the chair
  - Maybe taking turns among the board members is a good path forward until we obtain a president?
  - Per the constitution, the vice president assumes the president duties when the president is unavailable

**Brian Bauman volunteered for September Board meeting. Need to determine October meeting chairs (Member and Board meeting**

Rick Graves put forth a motion to adjourn with Bev Kiecker seconding the motion. Motion to adjourn was passed unanimously. Meeting adjourned at 7:57pm

# **Minutes – MVPC Board Meeting: September 10, 2024**

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## Attachment – Room Technical Difficulties Recommendations

I think we need an AV team. Right now if I do not show up, I am not certain we will have a meeting. Put together a process document. Normal operation and fall back procedures. The AV team shows up 30 minutes before and setup / tests, installs fall back solutions as needed. I do not always get to focus on this, supporting the salon, etc, prior to the start of the meeting.

I also think we need to be prepared for equipment failures. It will happen. It happens at work, we just move to another room. We do not have that option.

Resources we need to hold a meeting;

Presentation Laptop - currently the Club Laptop - New should be reliable, I still bring mine as a spare just in case.

Monitor laptop - Currently my laptop. - See what is being "broadcast". Mute participants who have not muted themselves, Used to test the setup prior to the meeting. Need a wireless headset to listen in to the audio. Could it be done using a phone / tablet as a backup? An AV team member needs to be monitoring this.

Projector - Club has one, we should confirm it works and bring it. Just need a wall if the screen does not come down. We had one meeting where it finally started working just a few minutes before the meeting.

.  
Sound - Club should have a speaker system, just a decent set of PC speakers is likely good enough. May plug into the same adaptor as the microphones.

Internet - Would need someone with a phone that supports a hotspot and unlimited data, This has never been an issue, so far.

Audience microphone wrangler. - AV team member to move mic to participants in the audience for questions / comments / introduction.

Extension cord and power strip for projector and sound system.

USB C hub, with USB 3 ports. Plug in the microphone adapter, Microphone power supply, USB drives with presentations.

Daniel