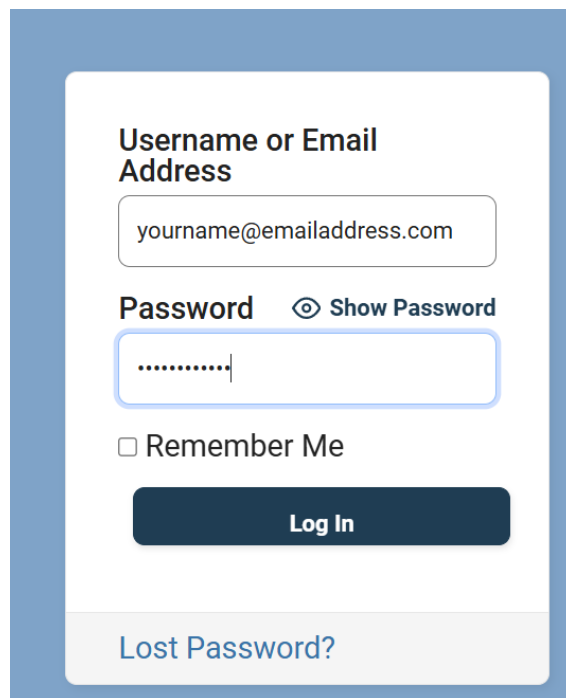


Uploading Images to MVPC Website

Uploading images to exhibits such as MVPC salons, N4C, PSA, and galleries on the club website such as the Photographer's Playground is done through the club website with the Upload Images app. This app will check for image and file size restrictions, and will properly name the image file. You do not need to name the file yourself, this will be done by the app when you specify the title.

Before uploading images, you must first put your edited images into a folder on your computer. The images should be sized for the exhibit they are intended for, in the JPEG format and the sRGB color space. These images can then be uploaded to the club website where they will be obtained by the respective representative.

1. Point your web browser to the club website: <https://minnesotavalleyphotoclub.org/>
2. Click on "LOG IN"
3. Enter your email address and password, then click "Log In".

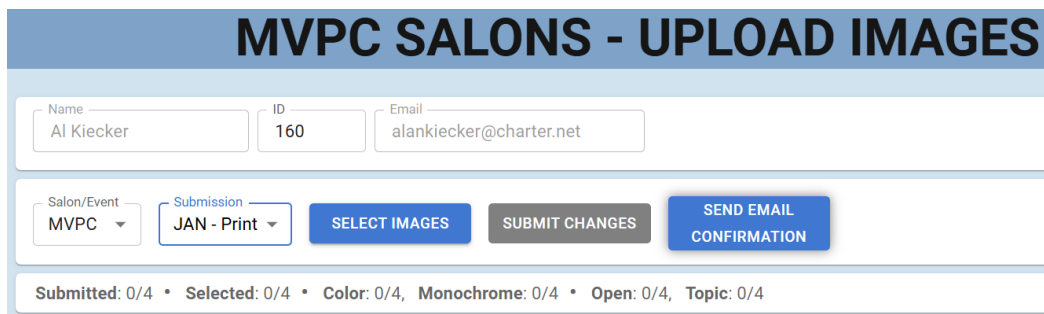


The screenshot shows a login form with the following elements:

- Username or Email Address:** A text input field containing "yourname@emailaddress.com".
- Password:** A text input field with masked characters ".....". To the right is a "Show Password" link with an eye icon.
- Remember Me:** A checkbox labeled "Remember Me".
- Log In:** A dark blue button with the text "Log In".
- Lost Password?:** A link at the bottom of the form.

4. Click on "EXHIBITIONS -> UploadImages".

You will get a screen like this:



The screenshot shows the "MVPC SALONS - UPLOAD IMAGES" page with the following elements:


- Name:** Input field with "Al Kiecker".
- ID:** Input field with "160".
- Email:** Input field with "alankiecker@charter.net".
- Salon/Event:** Dropdown menu with "MVPC" selected.
- Submission:** Dropdown menu with "JAN - Print" selected.
- Buttons:** "SELECT IMAGES" (blue), "SUBMIT CHANGES" (grey), and "SEND EMAIL CONFIRMATION" (blue).
- Progress:** "Submitted: 0/4 • Selected: 0/4 • Color: 0/4, Monochrome: 0/4 • Open: 0/4, Topic: 0/4".

- This screen defaults to submitting for the next MVPC monthly salon. To submit to other exhibitions, click on "Salon/Event" and from the drop down list, choose which exhibition you are submitting to:

- MVPC
- Novice
- N4C
- PSA
- Photographer's Playground
- Road Trippin'
- Eagan Events
- MVPC Year-End
- Monthly Program

- Specify the date of the exhibition by clicking on "Submission". The dates of the various exhibits will be displayed in the respective drop down list. Choose the date. Yes, you can submit to exhibitions well in advance of the date, and you can even submit to an exhibition for multiple dates.
- To choose the images that you want to submit, click "SELECT IMAGES". On the screen that comes up, navigate to your images. Highlight the images, then click "Open". The app will tell you if the image or file size is not correct.
- For each image, you will be presented with a thumbnail of the image and boxes to enter data. This display will vary depending upon the particular exhibit that you are submitting to.

For MVPC monthly salons, supply the Title, and from dropdown lists the Category and Subcategories. The app will check the title and let you know of any restrictions.



20240614-Z72_5452.jpg

Title

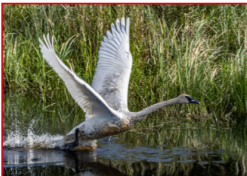
[DELETE](#)

Category

Subcategory

Image must be submitted. Title is invalid. Category is invalid. Subcategory is invalid.

For Novice salons, PSA and N4C, supply a Title and from a dropdown list the Category.



20240907-Z88_1000.jpg


Title

[DELETE](#)

Category

Image must be submitted. Title is invalid. Category is invalid.

For Photographer's Playground, supply a title.



Title

[DELETE](#)

Image submitted.

9. Once you have supplied the required data, click "SUBMIT CHANGES".
10. If you desire an email confirmation, click "SEND EMAIL CONFIRMATION".

This completes submitting images to the exhibit. You can now submit images to additional exhibits by selecting a different "Salon/Event" and/or date.